

Agenda Item 7

Overview and Scrutiny Committee

23 April 2013

Future Reviews and Report Tracker

New Municipal Year

May

- O&S annual report 2012/13
- ABC Business Plan quarterly performance report – 2012/13 Q4

June

- Sickness & Absenteeism annual report.
- Communication and Consultation Strategy re Planning Policy

Year Plan 2012/13

Month	items	Task Group
May	<ul style="list-style-type: none"> • O&S annual report. • Membership of Budget Scrutiny Task Group 	
June	Sickness & Absenteeism annual report.	
July	<ul style="list-style-type: none"> • ABC Business Plan quarterly performance report. • Shared space 3 year post implementation report. 	
August	Cancelled	
September	<ul style="list-style-type: none"> • Post Mayoralty review – update on effect of changes. • Apprentices 	BSTG meeting
October	<ul style="list-style-type: none"> • ABC Business Plan quarterly performance report • Transportation costs • Listed Buildings 	
November	Cancelled	
December	Cancelled	Scrutiny of Council's draft 2013/14 budget – Budget Scrutiny TG meetings
January	<ul style="list-style-type: none"> • Report of Budget Scrutiny Task Group • Briefing on Welfare Reform 	Budget Scrutiny TG meetings
February	<ul style="list-style-type: none"> • Presentation from Ashford Clinical Commissioning Group re Health Care Provision in Ashford Borough • Stour Centre – Biomass/CHP review 	
March	<ul style="list-style-type: none"> • Update report on Communications • ABC Business Plan quarterly performance report 	
April	<ul style="list-style-type: none"> • Presentation from Stour Valley Arts • Community Safety Partnership – update • Code of conduct for charity street collections 	

O&S Committee – Report Tracker – Current position

Minute No.	Report Title	Officer	Date due	Current position	Recommended action
299/10/06	Stour Centre	Head of Cultural & Project Services	TBC – after completion of claim work	Work ongoing	Await completion of claim work.
62/06/11	Housing Strategy Action Plan Monitoring Report	Head of Housing /Housing Strategy Officer		Housing Strategy under review. New Strategy/Action Plan not yet in place. Monitoring will recommence One year after adoption of new Strategy.	Timetable for one year after adoption of new Strategy.
432/03/11	Annual Review of Homelessness Strategy	Head of Housing		The Homelessness Strategy to be included in the Housing Strategy in future.	
61/06/12	Sickness and Absenteeism – annual report	Head of Personnel & development	June 2013		Timetable for June each year.
14/05/12	Overview and Scrutiny Annual Report	Senior Scrutiny Officer	May/June 2013		Timetable for May/June each year
197/10/11	Community Safety Partnership – update	Community Safety Service Manager	October 2012	Deferred to March 2013.	On April 2013 agenda
142/09/12	3 year review of Mayoralty		Sept 2015		
312/01/12	Street Markets	Community Safety Service Manager	TBA		

429/04/12	Presentation by Stour Valley Arts	Stour Valley Arts, Arts & Cultural Industries Manager	April 2013	Deferred to spring 2013	On April 2013 agenda
429/04/12	Update on Stour Valley Arts agreement	Stour Valley Arts, Arts & Cultural Industries Manager	TBA		
431/04/12	ABC Business Plan performance report	Policy & Performance Officer	Feb/May/ Aug/Nov	May 2013	
62/06/12	Sports & Leisure		TBA		
304/01/13	Code of conduct for charity street collections	Community Safety Service Manager	April 2013		
303/01/13	Review of 'Best Services resources allow' activity	TBA	TBA		
396/03/13	Communication and consultation strategy re Planning Policy	Policy Manager	June 2013		
398/03/13	Refurbishment of the Stour Centre	TBA	TBA	Final report from Task Group to be presented to O&S	

Low Priority & other proposed reports

	Report Title	Officer	Date due	Current position	Recommended action
57/06/08 199/10/11	Recycling and the Blue box scheme	Street Scene and Open Spaces Manager	TBC	To be considered when procurement process completed and new contract in operation.	
135/08/08	Cultural strategy.	Head of Cultural & Project Services			
291/12/08	The effectiveness of a single O&S committee		TBA		